

# Safeguarding and Protecting Children TTW & YOU

## Recognising and Responding Online Training

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# Safeguarding - Recognising and Responding

## AIM and OBJECTIVES

### **AIM**

To ensure that you understand and can use TTW Safeguarding and Protecting Children Policy.

### **OBJECTIVES**

You will be able to define safeguarding.

You will understand your responsibility for safeguarding.

You will understand the preventative procedures to minimise risk.

You will be able to recognise risk factors.

You will understand the procedure when risk may have occurred.

You will know where to access further training and support.



# Safeguarding - Recognising and Responding

## DEFINITIONS

Safeguarding is defined as;

- Protecting children from abuse and neglect.
- Preventing impairment of their health or development.
- Ensuring they receive safe and effective care.

Child Protection is one part of safeguarding;

- The activity undertaken to protect specific children who are suffering or likely to suffer, significant harm as a result of maltreatment.

*Safeguarding Children; Working Together 2004*



# Safeguarding - Recognising and Responding

## DEFINITIONS

**Child;** anyone who has not yet reached their 18<sup>th</sup> birthday.

**Physical Abuse;** this involves any action that causes physical harm to a child.

**Sexual Abuse;** this involves any act involving a child taking part in sexual activities, whether or not the child is aware of what is happening.

**Neglect;** the persistent failure to meet a child's basic physical and/or psychological needs, likely to result in serious impairment.

**Emotional Abuse;** this involves any action that causes persistent adverse effects on a child's emotional development.

**Bullying;** deliberately hurtful behaviour, usually repeated over a period of time where it is difficult for those bullied to defend themselves.



# Safeguarding - Recognising and Responding

## RESPONSIBILITIES

Voluntary organisations play a key role in safeguarding children and promoting their welfare as well as taking action if there is any concern that a child may be at risk of harm.

### **TTW and You**

TTW has written its Safeguarding Policy and Procedures to ensure compliance with legislation and national guidance when they are used correctly. The policy and practice procedures define how the organisation and individuals involved with table tennis in Wales will facilitate reasonable precautions to minimise risk and take action when potential or actual risk has been identified.

**It is your personal responsibility to ensure you comply.**

*Read the Policy Statement in the printable resources section of this E-learning*



# Safeguarding - Recognising and Responding RESPONSIBILITIES

TTW Policy - This is the broad overarching intention of TTW as the National Governing Body for table tennis in Wales and the beliefs they uphold for safeguarding and protecting children.

It DOES NOT say TTW will safeguard and protect because it is individuals WHO safeguard and protect through their actions.

TTW has developed practice procedures for what it believes are the key areas of activity within the sport where there is the most potential for safeguarding and/or child protection issues.

This e-learning will focus on 6 that are essential to understand regardless of your role in table tennis, however, you should familiarise yourself with the others which are listed in the printable resources section.



# Safeguarding - Recognising and Responding

## PREVENTION – Practice Procedures

### **Practice Procedure 7 – Where it all begins**

If you don't recruit/employ even volunteers correctly then you can't demonstrate reasonable risk management. NEVER assume you know everything about a person, even your best friend!

### **Practice Procedure 8 & 9 – What is expected of all members**

TTW Code of Ethics & TTW Code of Conducts are the standards you are expected to endeavour to. If you are involved in or witness any of the following incidents you must record/report them as soon as possible to the appropriate safeguarding officer;

- If you accidentally hurt a child
- If a child seems distressed in any manner
- If a child appears to be sexually aroused by your actions
- If a child misunderstands or misinterprets something you have done
- If another person misunderstands or misinterprets something you have done in relation to a child



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## PREVENTION

### **Practice Procedure 10.1, 10.3 & 11.9 – Ensuring safe practice.**

These 3 procedures deal with the main areas of contact with junior players on a regular basis for any adult. They provide you with evidence that you planned and managed reasonable risk should something go wrong.

*Read the full practice procedures in the printable resources section of this e-learning and print for yourself the paperwork that is relevant to your role.*



# Safeguarding - Recognising and Responding

## RECOGNISING

Although there are agreed definitions of type of abuse Safeguarding and Child Protection is not quantifiable within a legal framework. The majority of safeguarding and child protection does not progress to legal law but is dealt with using civil law and moral judgement based on a balance of probability.

It is therefore peoples feelings of what is right and wrong based on their own life experiences and this is what makes it so important to understand that in every situation being seen by 2 people you may well get a different account of that situation from each of them.

If a situation makes YOU feel uncomfortable YOU have a responsibility to act on that.

*There are 3 scenarios for you to consider as part of the e-learning knowledge check;it is what YOU think that you need to record on these!*



# Safeguarding - Recognising and Responding

## RESPONDING

**TTW want anyone involved with table tennis in Wales to feel able to respond to any situation that has potential to impact on the safety of a child. Poor practice if not addressed is what will result in safeguarding and/or child protection concerns. There are 3 basic steps;**

- Responding to disclosure/suspicion and/or allegation.
- Recording the relevant information.
- Reporting the relevant information.

Practice Procedure 5 and Practice Procedure 1 give detailed guidance and paperwork for responding.



# Safeguarding - Recognising and Responding

## RESPONDING

### **Practice Procedure 5 – Whistleblowing (Child Welfare Complaints & Concerns)**

Reasons for whistleblowing;

- To prevent the problem worsening.
- To protect or reduce risk to others.
- To prevent becoming implicated yourself.

### **Practice Procedure 1 – Safeguarding;responding,recording and reporting concerns.**

There may be a number of reasons an individual finds it necessary to report concerns. If there is the possibility of immediate harm you must contact police and or social services immediately.

*Read the full practice procedures in the printable resources section of this e-learning and print for yourself the paperwork that is relevant to your role.*



# Safeguarding - Recognising and Responding

## SAFEGUARDING YOURSELF

### ACTIONS

- Ensure you have relevant qualifications for your role and that if you require a DBS it and your training are up to date.
- Familiarise yourself with TTW Safeguarding and Protecting Children Policy and incorporate it into your practice.
- Ensure you use/complete documentation and provide information/copies to your safeguarding officer.



# Safeguarding - Recognising and Responding

## SAFEGUARDING YOURSELF

### REMEMBER

It is not your responsibility or duty to decide if abuse or neglect has taken place  
BUT it is your responsibility and duty to report suspected cases of abuse or concern to protect children and YOURSELF.

IF IN DOUBT ALWAYS ASK – Designated Safeguarding Officers  
Email; [childprotection@ttaw.co.uk](mailto:childprotection@ttaw.co.uk).



# Safeguarding - Recognising and Responding

## SAFEGUARDING YOURSELF

Now you have completed this e-learning powerpoint and read and printed all relevant paperwork for your role in the printable resource section you need to complete the knowledge check section.

This section is in word format so download and save it, fill in your answers, save the completed document and email it to;

[childprotection@ttaw.co.uk](mailto:childprotection@ttaw.co.uk)

Once your answers have been checked you will be emailed a certificate of completion of this e-learning for your records. TTW expect this e-learning to be updated every 3 years or sooner if you are notified of changes to it. Your details and email address will be stored on paper training records held by the National Safeguarding Officer.

